

**BOARD OF DIRECTORS – ACTION SUMMARY**  
**Thursday, October 26, 2006 – 6:00 p.m.**

**Administration Building**  
**2101 Hurley Way, Sacramento, CA**

**CALL TO ORDER**

The meeting was called to order by President Engellenner. Board Members present: Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley. Staff: Fire Chief Mette, General Counsel Margarita, Board Clerk Tilson.

**PLEDGE TO FLAG**

**METRO CABLE 14 ANNOUNCEMENT**

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, October 28 at 4:00 p.m. and Monday, October 30 at 9:00 p.m. on Channel 14; Webcast at [www.sacmetroable.tv](http://www.sacmetroable.tv). A VHS copy is also available for checkout from any library branch.

**CIVILIAN AWARD—(Mette/Lynch)**

**Life Saving Commendation – Kevin Johnson**

Kevin Johnson received a Life Saving Commendation from Fire Chief Mette for his heroic action involving a vehicle accident at Scott Road and Boys Ranch Road on October 1, 2006. He went above and beyond the call of duty and entered the burning automobile to free the trapped occupant by cutting the seatbelt and pulling her to safety. His prompt and selfless actions saved the life of the trapped woman.

Director Lawson suggested the Folsom City Council be informed that Mr. Johnson is an active and concerned citizen residing in their community. Fire Chief Mette concurred.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN  
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

None.

**CONSENT AGENDA:****1. Special Board Meeting Action Summary—October 10, 2006**

- **Board Action:**  
*Trujillo/Kelly—approve the consent Agenda. Directors Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Duveneck, abstained. Motion carried.*

**2. Board Meeting Action Summary—October 12, 2006**

- **Board Action:**  
*Granados/Lawson—approve the consent Agenda. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.*

**ACTION ITEM(S)** None.**1. Election of Special District Representative for the Sacramento County Treasury Oversight Committee—(Engellenner)**

Fire Chief Mette recommended Finance Director Bill Sponable for the position.

- **Board Action:**  
*Granados/Goold—vote to elect Bill Sponable. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.*

**2. Purchasing Agent Job Description—(Junn)**

- Due to a retirement, it is District practice to review the job description for updates or modification.
- Modifications were outlined under the Job Summary to include “The Purchasing Agent works under the direct supervision of the Director of Finance.” Further changes were made under Essential Functions.
- Under License, Class B changed to Class C.
- Director Lawson stated the Policy Committee recommended the job description be referred to the full Board for approval with changes.

- Staff recommended the Board adopt the Purchasing Agent's job description with changes.
- **Board Action:**  
*Goold/Valley—Approve staff recommendation. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.*

### 3. Assistant Chief/Fire Marshal Job Description—(Junn)

- With the pending retirement of Fire Marshal Dobson, it is District practice to review the position's job description to ensure that it reflects the current scope of functions and responsibilities and to modify verbiage to reflect the current market. The current Fire Marshal's job description contains language that is dated and does not reflect the Board's standard job description format.
- A new document was created with the addition of a Job Summary, dated language was changed, and minimum qualifications were added to include "Desirable" education.
- The District and Union met and conferred on October 20, 2006 on the job description.
- The Policy Committee recommended the job description be referred to the full Board for approval.
- Fire Marshal Dobson stated he and Human Resources combined their input into the job description along with past material and he is in total support of this document.
- Discussion on Minimum Qualifications outlining "Desirable" education.

Director Valley felt there should be educational requirements after the individual is promoted.

Director Granados also expressed a concern with the Education and we need to set the bar, possibly with a candidate commitment to obtain an AA Degree within three years. When the Assistant Chief job description is brought back, he felt the minimum education requirement should be there.

Director Jones stated the idea of phasing this in definitely should be discussed with the Board relative to the time element, with an offering of additional classes for candidates if needed. In support of this job description with that intent.

- Fire Chief Mette stated the Fire Marshal is an Assistant Chief position, with the job description to be brought back on Assistant Chief. As a matter of fairness to the current candidate pool, it is better to come back after we appoint a candidate and redo this again. Other jurisdictions were surveyed, with nine responses: City of Oakland and Los Angeles County requires a Bachelor's Degree; City of San Francisco-High School diploma, fire service courses desirable; City of San Jose-High School diploma; Contra Costa County-High School Diploma, Fire Prevention 1A, 1B and 1C, and Fire Investigation 1A; Alameda County-College level Fire curriculum desirable; Kern County-High School diploma, Fire Service courses desirable; City of Sacramento-Associate Degree in Fire Science or Fire Technology; City of San Diego-High School diploma. The job announcement released will state "Desirable" for the current appointment, with the caveat that effective January 1, 2007, the requirement will be an AA Degree.
- In response to Director Kelly on delaying action until the Assistant Chief job description is considered, Fire Chief Mette stated we are under a time constraint to fill this position since Fire Marshal Dobson is retiring January 1.
- Director Goold recommended terminology of "Incumbent" be deleted with the position title of "Fire Marshal" inserted in its place.
- Staff recommends adoption of the proposed Assistant Chief/Fire Marshal job description.
- **Board Action:**  
*Lawson/Jones—Approve the staff recommendation to include the change in terminology. Directors Duveneck, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, NO. Motion carried.*

#### 4. Assistant Chief Job Description—(Junn)

Deleted.

**PRESENTATION ITEM(S)**

[Taken Out of Order prior to Action Items]

**1. Sacramento Suburban Water District—(Robert Roscoe)**

- Fire Chief Mette stated he and Fire Marshal Dobson met several times with Mr. Roscoe since the issue in the Arden area.
- Robert Roscoe, General Manager of the Sacramento Suburban Water District, stated the discussions were productive regarding the needs of the Fire District and what the Water District can accomplish.

A detailed PowerPoint presentation was made to include:

- Main Replacement Program – recently adopted by the Water Board  
Criteria used to prioritize areas for replacement include:

- Main type
- Main location
- Leak history
- Main age
- Hydraulic improvement for fire flows

Charts illustrated the various water main types, with maps of the Water District depicting the main locations, leak history, and age of over 700 miles of water main. Service about 44,000 active connections with a population of about 170,000.

Cost for the Main Replacement Program has soared in the last two years from about \$750,000 to replace one mile of main from the back yard to the front yard to \$1.5 million in recent bids, but it still maintains a priority ranking. The District's philosophy is to quit borrowing money for on-going projects and amend their rate structure to accomplish a pay-as-you-go capital improvement program to fund necessary rehabilitation of the aged infrastructure.

- Modifications to the Program in response to recent meetings with Fire District Staff.
  - Consideration of the type of existing hydrants, steamer or wharf, in addition to the hydraulic information on their distribution system. Wharf hydrants and spacing for adequate coverage will be ranked as a higher priority for main replacement.
  - A new hydraulic model is being developed as a standard to establish a common database for pipe size and diameter, with completion by the consultant in about 90 days.
  - Additional staff was approved for the Distribution Department to perform hydrant inspection and maintenance.

- A District boundary map outlined all areas with hydrants. Areas without a hydrant within 500 feet included portions of Arden Oaks, which ranked high considering hydrant spacing and type of hydrant. These rankings are included in revisions to their Main Replacement Plan.
- Requested support of staff proposal to their Board of Directors for diversion of some of their Main Replacement Budget to the Hydrant Addition Budget in advance of the main replacement.
- The Sierra Oaks Vista area is a large concern because a Hydrant Addition Program cannot be implemented since there are no mains to put hydrants on.

▪ **Discussion:**

- The Board expressed concern relative to the lack of water mains and hydrants in the Sierra Oaks area and recommended notification of residents by letter or initiate local public awareness forums involving the numerous Water Districts within our area for the protection of the District residents and Fire personnel.

Mr. Roscoe stated residents expressed no interest in previous attempts to form an assessment district for installation of water mains and hydrants, but concurred with organizing a joint effort to make residents aware of the current risks. He stated arrangements could be made to address the Regional Water Authority, which encompasses Sacramento, El Dorado, Placer and Yolo Counties.

Director Duveneck offered his assistance in organizing a forum at the local level.

Fire Chief Mette recommended Mr. Roscoe and he meet with County Supervisor Susan Peters on November 1 as a starting point; also consider the Regional Water Authority.

- Director Jones offered another option of discussing the issue at the State of California Water Districts Annual Conference in March. She also volunteered to sit on any working committee.

Mr. Roscoe pointed out that the Sacramento region is no different than statewide. The prevalent problem in all water districts is the aged infrastructure put in 50 plus years ago. Today's standards have changed but the delivery system has not and an economic problem now exists.

- Director Lawson requested a copy of the presentation be distributed to the Board members.
- On behalf of the Board, President Engellenner thanked Mr. Roscoe for his presentation.

**PRESIDENT'S REPORT—(Engellenner)**

- Five individuals completed Ethics Training on October 20, with one previous completion; three to go. Training must be completed by January 1 or compensation for Board meetings can be withheld.
- Two meetings are scheduled in November. One falls on Thanksgiving Day and absent any objections, it will be moved to Tuesday, November 28. Board concurred.

**FIRE CHIEF'S REPORT—(Mette)**

- Four firefighters were killed today while battling a wildfire in Riverside County. One firefighter remains in critical condition and the fire has been ruled as arson.
- Fire incident report since the last meeting: nine working structure fires; 23 grass fires; Copter 1 responded on October 25 to a large grass fire in the Galt area.
- Promotions: Deputy Fire Marshal Steve Broderick; Mike Keehn, Supervising Inspector; Facilities Manager starts next Monday-introduction at the next meeting.
- Station 111 Groundbreaking: Saturday, October 28 at 10 a.m. at 6609 Rio Linda Boulevard.
- Station 110 – tentative opening on Friday, November 3, 2006.
- Station 32 – moving along – old station torn down, cement poured. Tentative schedule for ribbon cutting around December 1, 2006.
- Radio issue – still meeting with Motorola countywide.
- Helicopter program – consultant will start working next Monday.

**GENERAL COUNSEL'S REPORT—(Margarita)**

**COMMITTEE AND DELEGATE REPORTS:****Executive Committee—(Engellenner)**

- Next meeting: TBA

**Communications Center Delegate—(Valley)**

- The Gartner report was distributed to the Board in tonight's packet. It is their plan on getting the technology done at the Comm Center which includes eventually building a new Comm Center.
- Next Meeting: October 31, 2006 – 10:30 AM

**California Fire & Rescue Training Authority—(Goold)**

- Next meeting: TBD

**Finance Committee—(Kelly)**

- Next meeting: November 9, 2006 – 5:00 p.m.

**Policy Committee—(Lawson)**

- Received presentation. Following items to be moved to the next full Board agenda:
  - ALS Intervention Fee Schedule
  - Reserve Firefighters salary
  - Fire Chief's Salary

Director Engellenner recommended all new employees at some time attend a Board meeting. Union and management need to work out details.

Agenda items for the next Policy Committee meeting:

- Cost-Recovery Policy

- Next meeting: November 28, 2006 – 5:00 p.m.  
Agenda items:

**BOARD MEMBER QUESTIONS AND COMMENTS:****Board Members:**

- Expressed condolences to the families and friends of the four firefighters who lost their lives in the Riverside County wildfire.

**Trujillo:**

- Thanked staff for their reports tonight.



**Duveneck:**

- Met with Fire Chief Mette today and reviewed the response times for some of the stations in his Division. All look good as far as response time with one little blip in the system. Both united in the need to have a better reporting system.
- Attended the retirement dinner for long Acting Battalion Chief, Gay Jones, with the City of Sacramento Fire Department and extended his kudos on her distinguished career. The event was well attended. Congratulated her on her standard-setting ways for not just the City Fire but also for the Metro Fire Department and the Board.

**Lawson:**

- Congratulated Director Jones on her retirement.
- Thanked staff for their input this evening, which is important in helping Policy Committee and full Board to make decisions.
- Going back to the situation concerning the Water District, he hoped this would be an educational process. Need to involve Metro, the County Board of Supervisors, and the Homeowners' Associations to make sure we have protective resources for our firefighters and the homeowners.

**Goold:**

- Advocated support of legislation to make it a capital crime when firefighters die in the line of duty for arson fires.
- Important to take an aggressive stance with areas that have no suppression capabilities for our men and women. Opposed to putting our firefighters in homes if there is not enough water to fight a fire.

**Valley:**

- Thanked the Fire Chief and staff who have been trying to mitigate the problem with hydrants in our District. Contrary to The Bee, we do care.
- Thanked Board Clerk Tilson for working on getting the Ethics Training class for the Board members.

**Jones:**

- The joy we need to capture is the recognition of people like Kevin Johnson. There is sadness such as the firefighters who lost their lives and yet there are heroic efforts that end in joy and we need to encompass everything.

**Granados:**

- Requested the meeting be closed with a moment of silence for the firefighters who died in the line of duty.
- Thanked Fire Marshal Dobson on his pending retirement stating he has done a wonderful job. Pushing for education requirements because things are getting more technical and it is critical.
- Congratulated Director Jones on her retirement and career with the City.

**Kelly:**

- Appreciated the presentation by Robert Roscoe from the Sacramento Suburban Water District. It is their job to provide service and water to their customers but it is our job to make sure we have the tools necessary to fight the fires. We should lead and push for that District to provide for their customers with the help of the Regional Water Authority and the Sacramento County Board of Supervisors.
- Will be attending the groundbreaking of Station 111 on Saturday in the Rio Linda area.
- Congratulated Director Jones on her retirement from the City.
- He is on the November 7 ballot and hoped to maintain his seat as a Director for the District.

**RECESS TO CLOSED SESSION 7:27 PM****RECONVENE TO OPEN SESSION 8:57 PM**

Report by General Counsel Margarita:

**CLOSED SESSION GOVERNMENT CODES:****1. LABOR NEGOTIATIONS**

Pursuant to California Government Code Section 54957.6

District Negotiator: Fire Chief Don Mette

Employee Organization: Sacramento Area Fire Fighters Local 522

District Negotiator: Fire Chief Don Mette

Employee Organization: Battalion Chiefs Organization/Teamsters Local 228

No Action.

**2. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**

Pursuant to California Government Code Section 54956.9(b)(1)

No Action.

**3. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**

Pursuant to California Government Code Section 54956.9(b)(1)

Deleted.

**4. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**

Significant Exposure to Litigation Pursuant to California Government Code Section 54956.9(b): One (1) Case

- a. Claim Against Public Entity Pursuant to Government Code Section 910  
Christopher Murti vs Sacramento Metropolitan Fire District

Claim rejected by a unanimous vote of the Board and referred to the insurance carrier.

**ADJOURNMENT** – Meeting adjourned at 9:00 p.m.

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H. Peter Engellenner, President

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Ray Trujillo, Secretary

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Charlotte Tilson, Clerk of the Board